



Millfield Primary School

Grange Lane, Littleport, Ely, Cambs CB6 1HW
Tel: 01353 861612 Email: office@millfieldprimary.org
Principal: Mrs D M Hannaford
Vice Principal: Mrs W Lee



The Governing body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

June 2022

Dear Applicant,

Thank you for your interest in the permanent position of Level 2 Teaching Assistant at Millfield Primary School working in Reception. The successful candidate will start on 1st September 2022 and salary will be determined by skills and experience.

Our Early Years is a very exciting setting in which to work and to be a child! It has been acknowledged by the Local Authority and by the Academy Trust to be outstanding and inspirational. Ofsted judged it to be Outstanding in March 2018 and the HMI leading the inspection described it as 'truly magical' and possibly one of the best she has ever seen. We have 2 reception classes that operate as one unit. In the setting there is a teacher and an early years leader, as well as 2 TAs. The children are allocated to a class/teacher for registration, PE and routines for the end of the day; however for all other times in the day the children undertake self-directed learning/play and with adults working/playing alongside them or working with them in small groups.

What the role will entail

If you are successful in being appointed, your role will be to lead learning in small groups (eg phonics, number) and to work/play alongside the children during their self-initiated learning. In addition, you will undertake the role of a Reception Midday Supervisor every day for 1 hour.

Hours of Work and Rates of Pay

Exact rates of pay will be determined by skills and experience- below is the rate of pay at the start of the salary range

- L2 TA: 31hrs 15mins per week term time only
£11.60 hour
£15674.91 per annum
- Midday Supervisor: 5hrs per week term time only (1hr each day)
£9.43 per hour
£2075.88 per annum

Work Pattern

This work pattern includes an unpaid lunch break of half an hour each day. On average this will work out to be 7hrs 45 mins per day onsite.

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A little bit about the school

Millfield Primary School is an above average sized primary school of 350 children that serves part of the growing town of Littleport which is close to the city of Ely. Almost all pupils are of white British heritage with a few pupils with English as a second language. Pupils come from a wide range of backgrounds and overall, whilst their social and economic circumstances are broadly average, two thirds sit within 'low average'. The school has broadly average FSM and SEN but the children tend to start school with poor language and communication skills.

Please look carefully at the job description and person specification and if you believe you meet the criteria and you wish to apply, please complete the application form enclosed, with an accompanying letter of application of no more than two sides of A4 paper that shows how you meet the person spec; CVs will not be accepted. Visits are warmly welcomed and can be arranged by emailing office@millfieldprimary.org or by telephoning Amanda Bidecant on 01353 861612.

The closing date for applications is close of the school day on Friday 24th June 2022, with the intention that interviews will take place the following week.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'D. M. Hannaford', with a horizontal line underneath.

Mrs D. M. Hannaford
Principal