**VOLUNTEERS NEEDED**

**Independent Review Panel members**

**Are you interested in being part of the school exclusions process?**

**Would you be interested in a key role ensuring permanent exclusions are lawful, rational and procedurally fair?**

We are looking for volunteer Review Panel Members**:-**

* **A lay member to chair the panel** – this must be someone who has not worked in any school in a paid capacity
* **Current or former school governor** - who has served as a governor for at least 12 consecutive months in the last five years and has not been a teacher or head teachers during that time
* **Head teacher or former Head Teacher** (within the last five years).

**What would I do?**

Your primary role as a panel member would be to:

* read the case papers in advance of the Review;
* actively participate in the hearing process; and
* help determine the outcome of the exclusion review request.

In this role, you must be sensitive to the concerns of parents/carers and to the circumstances of the excluded pupil. You will need to have regard for the interests of other pupils and people working at the school.

You must be a good listener and have the ability to be objective and act impartially

**What training is required?**

We will provide training on the legal framework of the Independent Review Process. Following the training we will offer you the opportunity to observe a Review.

**How many hours are required?**

The Reviews are generally a maximum of 5 hours.

**How often will I be required?**

You are not obliged to offer a set number of hours. We will advise of the review dates and you offer your time if you are available.

**Where are the Reviews?**

All Reviews are currently virtual via TEAMS.

Please email [zoe.shanahan@cambridgeshire.gov.uk](mailto:zoe.shanahan@cambridgeshire.gov.uk) if you are interested in this role.